

JEFFERSON COUNTY LIBRARY BOARD MEETING MINUTES  
DECEMBER 2, 2014  
DWIGHT FOSTER PUBLIC LIBRARY  
FORT ATKINSON

Meeting was called to order by President Hartwick at 5:01 p.m.

Board Members Present: Janet Hoeft  
Dean Sanders  
Dwayne Morris  
Leigh Froelich  
Sue Hartwick  
Linda Ager

Library Directors Present: Kelly TerKeurst, Fort Atkinson  
Leann Lehner, Jefferson  
Joan Behm, Cambridge  
Kathleen Hookham, Palmyra  
Gerard Saylor, Lake Mills  
Kelli Mountford, Waterloo

The minutes of the July 21, 2014 meeting were declared approved with no objection at 5:04 p.m. by President Hartwick.

There was no Public Comment.

Old Business

Update on 2015 Jefferson County Library Budget – President Hartwick discussed that the budget items and requests had been presented to the County Finance Committee and she thanked everyone that was in attendance for the meeting. The budget was then forwarded to the County Board where it was passed by a unanimous vote. Ms. TerKeurst stated that the process went very well and felt a great deal of support from the county supervisors.

New Business

Review of the Jefferson County Library System Affiliation – President Hartwick began with a review of the 2012-2015 Jefferson County Library Plan. She stated that in the plan it is suggested that the Board review what Library System that Jefferson County Libraries belong to every two years. She asked if the Board wanted to go through this process and if so, she had drafted a sample motion to this affect. The motion was put on the table by Linda Ager and seconded by Leigh Froelich. The motion went as follows:

I move the Board President appoint a committee of 2 Board Members and 3 county Librarians to review the possible library systems to which the libraries of Jefferson county could conceivably belong – namely Arrowhead, Lakeshores, Mid-Wisconsin,

South Central and Waukesha – and conduct a comprehensive comparison of the services provided and costs incurred from membership in each system, with the goal of bringing forward a recommendation at the next meeting of the Jefferson County Library Board.

Discussion followed on the motion:

- Dwayne Morris asked whether this motion should be amended to include the plan as an amendment to the motion
- Dwayne Morris asked about the time line and whether or not this was too short. The discussion was that if there was more time needed that would be the recommendation at the next meeting.
- A comment from Ms. Amy Lutzke of the Fort Atkinson Library was that the State of Wisconsin had formed two committees that have done research on different systems and may have background information that could help the committee.
- A comment from Ms. Leann Lehner, Jefferson Library Director, was she hoped that the committee would consider the consumers of the system, namely the patrons, and try to give these people an opportunity to review the findings and to give the best product we can to our customers.

The vote was taken on the motion and it passed 6-0.

Reports from the County Library Directors was given

Cambridge – Building Project is moving forward and the walls are up. Business is running as usual.

Fort Atkinson – Hired a new Staff Person. A list of the programs that had been offered in the last couple of months were given and the most unique was one on yoga.

Jefferson – They have had many author appearances in the past couple of months. There was a program by a Veteran in October that was well received by the public. Remodeling to occur this next summer. She also gave an overview of the Strategic Planning that occurred and the four areas that were identified in their new Plan. They also developed job descriptions and by-laws because of what came out of the plan. They will be conducting periodic reviews of their system as a result of the planning process.

Lake Mills – Will be going through Strategic Planning in January. Discussed a new printer that was ordered for the library. Adult Programming is increasing.

Waterloo – “Fired Up for Reading” program was a success and the fire truck ride for the Elementary School children was a hit. They will be adding two more hours of service in January.

Palmyra – There has been a change in the hours that they are open.

The next meeting will be in February, 2015.

A motion to adjourn by Janet Hoeft and seconded by Linda Ager was made at 5:47 p.m. The motion passed on a 6-0 vote.

Respectfully Submitted

Dean E. Sanders